



HUMAN RESOURCES



Teacher Application Process Overview

Los Angeles Unified
School District





Why Teach in LA Unified?



Compensation & Benefits

Taking care of our LA Unified Family

- Competitive Salaries
- Fully-paid health, dental, and vision benefits for family (spouse/partner, dependents)

Professional Growth

Diversity of Opportunity

- District-sponsored Induction
- Professional learning through site and District
- Opportunities for teacher leadership
- District-sponsored Administrative Credential Programs

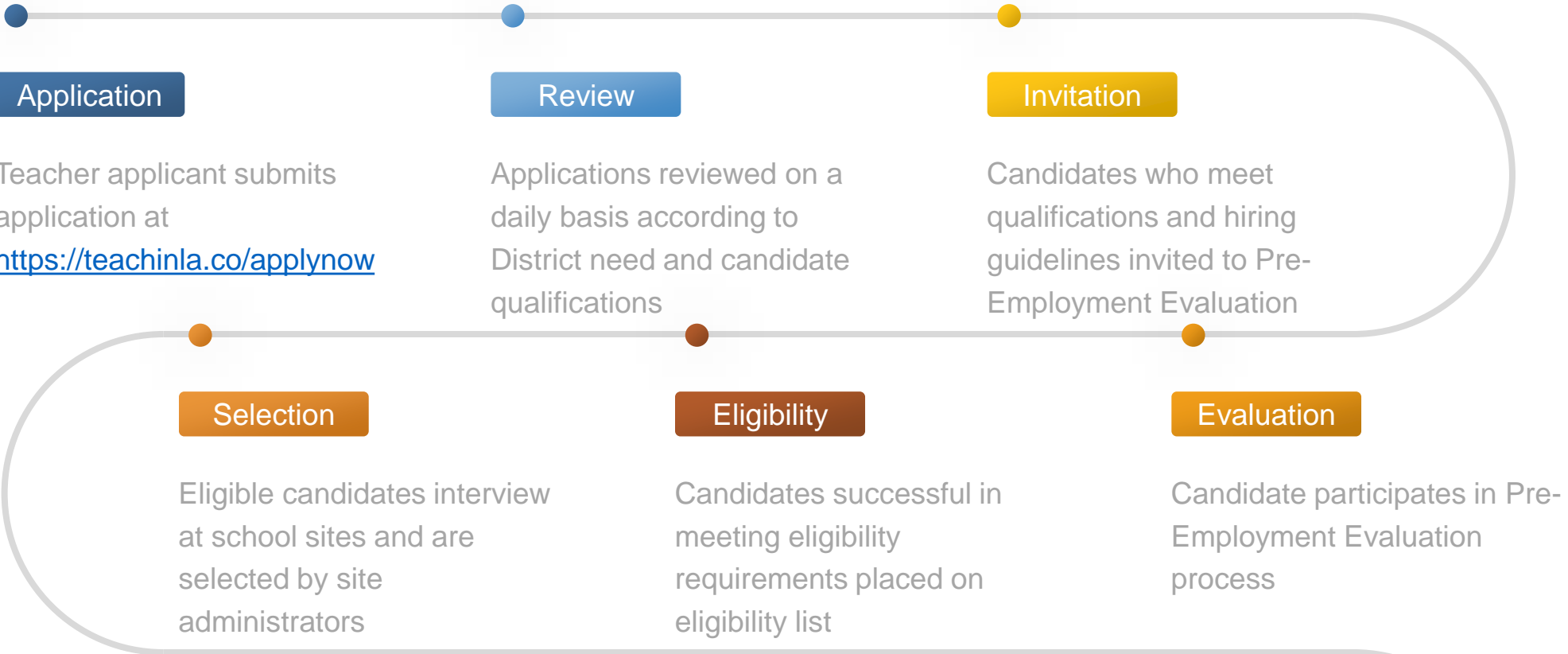
Making a Difference

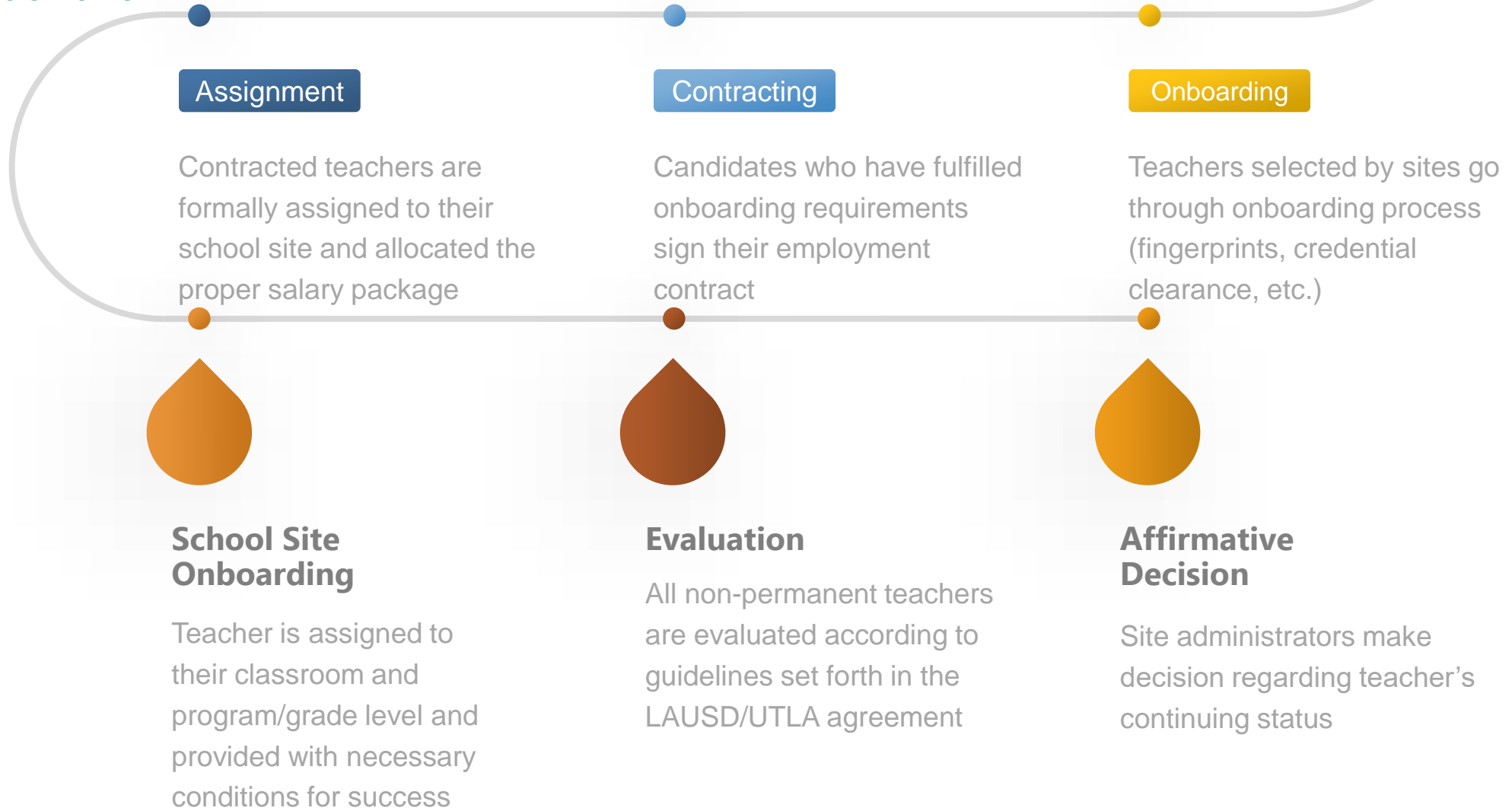
Supporting Students and Families

- Educating and supporting a generation of future citizens and leaders
- Transforming students' lives




Teacher Application Process







Employment Eligibility Process (All Candidates)

 APPLICATION	 PRE-EMPLOYMENT EVALUATION	 EMPLOYMENT ELIGIBILITY	 TEACHING IN LA
<p>Apply Online</p> <p>https://teachinla.co/applynow</p> <p>Documents Needed</p> <ul style="list-style-type: none"> • Basic Skills (CBEST or Equivalent) • Subject Matter (CSET or equivalent (full-time only)) • Transcripts showing degree conferred 	<p>Interview Process</p> <ul style="list-style-type: none"> • Structured employment interview aligned to Teaching and Learning Framework <p>References</p> <ul style="list-style-type: none"> • Most recent supervisor from employment in school-based or child-centered work • Forms sent through application system (no letters of recommendation needed) 	<p>Eligibility</p> <ul style="list-style-type: none"> • Successful candidates on eligibility list for 1 year • Eligible candidates may interview at schools <p>Site Interviews</p> <ul style="list-style-type: none"> • Interview at sites with vacant positions • School leaders select who to hire 	<p>Onboarding</p> <p>Complete employee onboarding when hired by school site:</p> <ul style="list-style-type: none"> • Fingerprints • Medical/TB • New Hire Documents <p>Contract (Full-Time Only)</p> <p>Teacher may report to site after contract signing</p>

Required Documents

California Credential

- Must hold or qualify for credential or permit to be eligible for employment

Current Resume

- Should include all employment from last 3 years, and all relevant prior employment

Transcripts

- Must show conferral of degree

Subject Matter Requirement

- CSET or equivalent

Basic Skills Requirement

- CBEST or equivalent

Meeting the Basic Skills and Subject Matter Requirements

Basic Skills

- CBEST
- CSET Multiple Subjects + Writing Skills
- CSU Early Assessment Program
- Qualifying SAT/ACT Scores
- AP Exam Scores
- Out-of-State Basic Skills Exam
- Coursework (requires evaluation)
- Coursework + Exam (requires CTC/University evaluation)
- [Click here for more information](#)

Subject Matter

- Commission-approved Subject Matter Program
- CSET
- Coursework that fulfills the Subject Matter Requirement (requires evaluation)
- Degree in an approved major directly aligned with a credential subject area
- Coursework + Exam (requires CTC/University evaluation)
- [Click here for more information](#)



Interview

Classroom Experience

Describing how your prior experience has shaped your practice

Classroom Management

Ensuring that all students have the opportunity to learn in a safe and respectful environment

Instructional Planning & Delivery

Designing lessons that are appropriately challenging and aligned with the curriculum



Assessment

Understanding what your students are learning and how to best assist them

Collaboration

Working with other stakeholders to ensure an effective school environment

Community

Respecting and involving parents and guardians in your classroom and school



References

All experiences as a teacher, or in school-based/child-centered employment from last three years

References must be from direct supervisor

Must use “References” tab on application (no letters of recommendation)

Minimum of 3 references (if fewer than 3 experiences in last 3 years)

Gaps in employment may be covered by personal references



You're Eligible- Now What?

Candidates who have successfully completed the pre-employment eligibility process are authorized to interview at school sites and accept a position when offered by a school leader.

Candidates can review current openings at <http://teachinla.co/currentvacancies>





District Intern Program



Contact
bonnie.ratner@lausd.net
to learn more



Los Angeles Unified offers a fully tuition-waived teacher credential program

Applicants who qualify for the program and secure a teaching position participate in a two-year credential program with no tuition costs.



How do I qualify?

Applicants to the District Intern Program must meet the Basic Skills and Subject Matter requirements, and must be eligible for District employment.



Employment Onboarding

Background Clearance

- Fingerprinting
- TB/Medical Clearance

Credential Clearance

- Certificate of Clearance
- Credential Issuance
- Basic Skills Requirement
- Subject Matter Requirement



New Hire Documents

- I-9 Employment Authorization
- District Policies
- Employee information

Contracts & Assignments

- Candidate signs employment contract
- Candidate assigned to school and issued Employee Number
- Candidate salary determined



Pro Tips



Apply Early

By applying and successfully attaining employment eligibility EARLY, you put yourself in a good position to be hired by a school site EARLY, and to be prepared for a new school year!

Attention to Detail

Details matter. Make sure your resume and your employment history match. Make sure the email addresses of your references are correct. Plan a strong sample lesson that showcases your talents. Be prepared for the interview.

Be Proactive

Don't sit by the phone and wait to be called (who does that anymore, anyway!). Stay in contact with your Talent Acquisition Specialist. When you are eligible, reach out to schools frequently. Search for opportunities where you believe you will be a good fit (and will be a good fit for you!



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Apply now!

[Teachinla.co/applynow](https://www.teachinla.com/applynow)



www.teachinla.com